

## CONSTITUTION OF BLACKFORD HISTORICAL SOCIETY

### 1. TITLE

The name of the society shall be the BLACKFORD HISTORICAL SOCIETY (hereinafter called the Society).

### 2. OBJECTIVES

The Objectives of the Society are to promote advancement of knowledge and education by the study of local history in Blackford and to pursue the following aims :-

- . To collect, record, preserve, arrange, display and publish items of local history in any accepted format. The objects of the Society being:
- . To set up groups to collect and process material to serve the said objects of the Society in various fields of interest such as:
  - Oral/Visual recording of reminiscences and events;
  - The publication of bulletins/newsletters on the history of the area;
  - The changes in agriculture and land use in the area;
  - The changes in population of the area;
  - The role of estates in the area;
  - The development of education;
  - Business life in the area;
  - Communications;
  - Industries;
- . Any other field of interest as the Society shall decide and to do all things as will properly attain the above objectives.

### 3. MEMBERSHIP

Membership shall be open to all persons who wish to become members.

- . The levels of annual subscription shall be reviewed annually by the Committee but shall only be altered with the agreement of the membership at the Annual General Meeting;
- . Upon termination of membership, for whatever reason, no part of an annual subscription shall be returned.
- . Annual subscription, as agreed at the Annual General Meeting, is payable on 1<sup>st</sup> October each year.

### 4. ADMINISTRATION

- . All powers of management shall be vested in the Committee consisting of Chairman, Vice-Chairman, Secretary, Treasurer and at least three other Committee Members. In the case of an equal vote, the Chairman shall have a second or casting vote. One third of the Committee Members shall form a quorum at an open meeting.
- . At the Annual General Meeting each year, one third of the Committee shall retire, the members to retire being those who have been the longest in office and those who have been in office for the same length of time shall be determined by lot.
- . Those members retiring may stand for re-election.
- . The Committee must be paid up members of the Society.
- . The Chairman, Vice-Chairman, Secretary and Treasurer shall be elected annually by the members present at the Annual General Meeting.
- . The Committee shall be the sole authority for the interpretation of the rules of the Society and their decision shall be final and binding on the members.
- . The Committee shall have powers to fill any vacancy among members of the Committee, but any person co-opted shall only retain office until the following Annual General Meeting.



- . Minutes shall be kept by the Society and the Secretary shall keep a record of all proceedings and resolutions.

5. **MONIES**

- . All money raised on behalf of the Society shall be applied to further the objectives of the Society.
- . Any Bank Interest accrued shall be for the benefit of the Society; not for any member.
- . The Treasurer shall keep proper accounts of the finances of the Society and shall pay all money not immediately required into an account in the name of the Society.
- . The financial year end shall be.....

6. **ANNUAL GENERAL MEETING**

The Annual General Meeting shall be held each year, at the end of May, to transact the following business:-

- . To receive and adopt a statement of the Society's accounts to the end of the preceding year;
- . To fill vacancies on the Committee;
- . To appoint an auditor;
- . To hear a summary of progress in the society in the preceding year;
- . To deal with any special matter that the Committee may desire to bring before the members and to receive suggestions from members for consideration by the Committee. Notice convening the Annual General Meeting shall be sent to members not less than 14 days before the Meeting and shall specify matters to be dealt with.

7. **GENERAL MEETING**

A General Meeting may be called by the Committee on a request by not less than five members, specifying the business to be discussed. The Secretary shall give all members 14 days notice of such meeting and shall specify the matters to be discussed at such a meeting.

8. **CONSTITUTION**

The Constitution may be added to, repealed or amended by resolution at any Annual or Special General Meeting and carried by a majority of at least two thirds of the voting members present, provided that prior notice has been sent to all members stating the proposed amendment

9. **LIABILITY**

The Society, its Committee or persons acting on their behalf, shall not be held responsible for any accident or injury to any persons or property however caused.